

Constitution of the International School of Zanzibar

ARTICLE I: THE NAME OF THE ORGANISATION

The name of the organisation shall be the International School of Zanzibar (hereinafter referred to as 'ISZ') and shall be registered according to the Laws of Zanzibar and the United Republic of Tanzania.

ARTICLE II: LOCATION

The main campus of the ISZ shall be located at Mazizini within the Municipality of Zanzibar.

ARTICLE III: OBJECTIVES

3.1 To establish and run the highest quality school in Zanzibar which provides education in the English medium, for Tanzanian/Zanzibari and expatriate children subject to any restrictions on age range, and size as may be prescribed by the Ministry of Education, Government of Zanzibar.

3.2 To offer an international curriculum which is the best fit for ISZ and which is internationally recognised.

3.3 To achieve excellent standards in line with ISZ mission statement.

3.4 To stimulate a positive self-image regardless of race, gender, religion or nationality, and to develop international understanding, respect and interaction.

3.5 To provide a stimulating learning environment that is friendly, cohesive and forward thinking where pupils are well motivated and self disciplined.

3.6 To enable pupils to reach their full potential (intellectually, physically and emotionally).

3.7 To serve as a centre of educational excellence for all in Zanzibar, so as to increase mutual understanding and cooperation among people of all nationalities.

3.8 To provide pupils with a good understanding of the importance of the environment and the need for its protection.

3.9 To support and promote the education of ISZ's teaching staff dependants and Zanzibari local community by providing fee waivers, fee reduction and Scholarships as will be determined in the policies and procedures to be adopted by ISZ in line with Articles X of this constitution.

3.10 To carry out any actions or activities conducive or incidental to the above objectives.

ARTICLE IV: STATUS OF ISZ

4.1 ISZ shall enjoy a legal personality with power to sue or be sued, borrow or lend money and powers of purchasing or otherwise acquiring and disposing movable or immovable properties.

4.2 This modified Constitution shall be effective after its adoption by a General Meeting of ISZ and shall come into force upon registration by the Registrar General, Government of Zanzibar. However, until the entry into force of the modifications, the constitution in force shall be applicable.

4.3 ISZ shall be a non-profit, -non-governmental, non-religious organisation with no political purpose or affiliation.

4.4 In the event of voluntary or involuntary dissolution of the ISZ the assets will be distributed as decreed by the School Board of Trustees.

ARTICLE V: MEMBERSHIP OF ISZ

5.1 Members of the ISZ shall be the parent or legal guardian of any full fee-paying child enrolled at the school.

5.2 Staff employed at the school shall be non – voting members.

5.3 Alumni of the school can pay a nominal fee and become members

5.4 Honorary members

ARTICLE VI: BOARD OF TRUSTEES

6.1 ISZ shall elect a Board of Trustees consisting of seven members of the ISZ, to govern the school. The elected Board of Trustees have the authority to select up to two persons who are not ISZ members to serve as Associate Trustees.

6.2 The terms, rules and authority of the Board of Trustees shall be set forth in the Policies and Procedures Manual.

6.3 All land, buildings and other immovable properties which shall be acquired by ISZ shall be vested to the Board of Trustees.

6.4 The Board of Trustees shall take custody of and responsibility for investment of the funds and property of ISZ , and the designation of officers responsible therefore.

6.5 The Board of Trustees shall pay all income received from property and all moneys received for or on behalf of the ISZ to the Treasurer and/or the Head of School. .

6.6 In respect of properties vested in the Trustees and their maintenance, the Trustees shall authorise any expenditure which in the opinion of the Trustees is necessary or desirable in the interests of ISZ

ARTICLE VII: PROPERTY AND FINANCES

ISZ may use the following means to accomplish its goals:

7.1 Collect tuition fees and receive gifts and grants and control their investments and expenditure for the stated purposes of the organisation.

7.2 Open and operate accounts with any bank or banks and to borrow or raise money as it deems fit.

7.3 Purchase, take on lease, exchange, hire or otherwise acquire any interest in lands, buildings, easements, privilege, concessions or movable and immovable property of any kind or nature necessary or convenient for carrying out the objects of ISZ and to construct, provide, maintain, repair and alter any buildings, work, stores, plants and things which may from time to time be deemed requisite for any of the purposes of ISZ, and also to sell, lease, mortgage, dispose of, turn to account, or otherwise deal with the whole or any part of the property and rights of ISZ.

7.4 To receive and accept donations endowments and gifts of money, land, buildings, stocks, funds, shares, securities, and any other property from any individual or organisation, provided that these donations, etc., do not carry provisions contrary to this Constitution and carry no legal or financial liability, or made there under the Bye-laws and are approved by the Board of Trustees.

7.5 To grant, maintain, continue and pay such wages, salaries, gratuities, bonuses, necessary taxes and contributions toward Social Security funds or other sums in recognition of services by employees of the ISZ.

7.6 Devote all or part of the income or any or all of the principal of any property, real or personal, to the furtherance and support of projects which are important for meeting the objectives of the school.

7.7 The financial records of ISZ will be made available to the selected auditors for the annual audit process. The annual audit reports shall be made available to any member of ISZ upon request.

7.8 Every Trustee, employee, auditor or other officer of the ISZ shall be entitled to be indemnified out of the assets of ISZ against all losses and liabilities incurred by him/her in or about the execution of his or her office or otherwise in relation thereto: Provided that no person shall be entitled to be indemnified by ISZ under this clause in any matter arising through his or her wilful default or misconduct.

ARTICLE VIII: MEETINGS OF THE MEMBERS

8.1 Annual General Meetings of the members shall be called each year by the School Board of Trustees according to the number of times prescribed in the Policies and Procedures Manual subject to a constitutional minimum of one per academic year.

8.2 Annual General Meetings shall elect Trustees and members of the school Board of Trustees, and on basis of one family one vote.

8.3 General Meetings shall receive Annual Technical and Financial Reports from the School Board of Trustees and from the Head of School.

8.4 Special General Meetings shall be held at such time as the School Board of Trustees shall direct or at the request of a majority of the members. At Special General Meetings only business of which notice has been given shall be transacted.

8.5 Written notice of all meetings and the agenda shall be sent to all members in accordance with the procedures set forth in Board Policies and Procedures Manual.

8.6 All business shall be deemed special that is transacted at a Special General Meeting, and all that is transacted at an Annual General Meeting, with the exception of the consideration of the accounts, balance sheet, and the ordinary reports of the Board of Trustees, Head Teacher and auditors, the election of the Board of Trustees members, and the fixing of the remuneration of the auditors.

8.7 No business shall be transacted at any General Meeting unless a quorum of members is present at the time when the Meeting proceeds to business. The quorum for a General Meeting shall be 15% of the members. Members who are employees of the school shall not count towards quorum.

8.8 The Chairperson, if any, of the Board of Trustees shall preside at every General Meeting of the members. Or the Vice-Chair on his/her absence. In the absence of both the Chair and the Vice-Chair, the longest serving Board of Trustee shall preside the meeting.

ARTICLE IX: VOTING

Each family who are members as defined in Article V shall have one vote (i.e. one vote per family of full fee paying students) Provision for proxy voting shall be made in the Board Policies and Procedures Manual.

ARTICLE X: POLICIES AND PROCEDURES

ISZ through the Board of Trustees shall adopt such policies and procedures as are necessary for the proper and efficient operation of the ISZ.

ARTICLE XI: AMENDMENT OF THE CONSTITUTION

Members of the ISZ (one vote per family) shall vote on amending the Constitution at the Annual General Meeting of the members or at any Special General Meeting called for that purpose, by two thirds vote of the members present and voting (a quorum as defined in Article 8.7 must exist) except that it shall not be amended in such manner as to impair or alter the non-profit making nature of ISZ.